

Ghana Grid Company Limited



INVITATION FOR TENDERS

Contract Identification No.: GR/GGCL/TS/0001/2019

The GHANA GRID COMPANY LIMITED intends to apply part of its internally generated funds to fund eligible payments under the Contract for the provision of **Cleaning Services in its Operational Areas, namely; Accra, Tema, Takoradi, Kumasi, Tamale, Akosombo, Tafo, Prestea, Techiman and Bolgatanga.**

1) The package for the Clearing Services to be provided in the various GRIDCo Operational Areas across the country have been divided into lots based on the company's operational areas as indicated below:

- Lot 1: Head Office Enclave
- Lot 2: Institutional Housing in Tema
- Lot 3: Tema Area
- Lot 4: Accra Area
- Lot 5: Akosombo Area
- Lot 6: Tafo Sub Area
- Lot 7: Takoradi Area
- Lot 8: Prestea Area
- Lot 9: Kumasi Area
- Lot 10: Techiman Area
- Lot 11: Tamale area
- Lot 12: Bolgatanga Area

2) **GRIDCo now** invites sealed Tenders from eligible Cleaning Service Providers for the provision of Cleaning Services in its operational areas namely Accra, Tema, Kumasi, Tamale, Akosombo, Tafo Sub Area, Takoradi, Prestea, Techiman and Bolgatanga.

Prospective Bidders would be allowed **to bid for only one lot. The eligibility criterion is that, Interested Tenderers must be located in the Operational Area and show evidence of Business location.** Bids submitted will be evaluated individually for every Area, and only one contract awarded to the most qualified Tenderer in the Lot in that Area. Contracts shall be awarded separately for each Lot.

3) Tendering will be conducted through the National Competitive Tendering procedures specified in the Public Procurement Act, 2003 (Act 663) and Amended Public Procurement Act, 2016 (Act 914) and in the Guidelines of the Public Procurement Authority of the Republic Ghana.

4) Interested eligible Tenderers may obtain further information from the Ghana Grid Company (GRIDCo) and inspect the Tendering Documents at the address (1) given below, from **09:00 to 15:00 hrs. GMT from Monday, October 28, 2019 to Friday, November 22, 2019 each day:**

5) A complete set of Tender documents in English may be purchased by interested Tenderers upon the submission of a written application to the address (2) below between **0900 hrs to 1500 hrs (local time)** each working day, and upon the payment of a non-refundable fee of **Two Hundred Ghana Cedis (GHC 200.00)**. The method of payment shall be by cash or Bank Draft in the name of the Ghana Grid Company Limited (GRIDCo).

Tendering Documents are expected to be available for sale from **Tuesday, October 29, 2019.**

Any Tenderer who purchases a Tendering Document on behalf of another or submits a Tender in a name other than the original Purchaser of the Tendering document should provide documentary evidence from the other entity mandating them to do so. **Failure of which will result in rejection of Tender.**

Pre-bid meetings and site visits will be organized by the Employer from **Monday, November 11, 2019 to Friday, November 22, 2019.** Interested Tenderers shall meet at designated GRIDCo Locations to familiarize themselves with the site conditions.

Interested Tenderers should confirm participation by email to engineeringprocurement@gridcogh.com by close of day on **Friday, November 8, 2019.** The cost of the Site Visit shall be borne by Tenderers.

Interested Tenderers would be informed on the program for the Site Visit to the twelve (12) Operational Areas upon purchase of Tender. The cost of the Site Visit shall be borne by Tenderers.

6) Tenders shall be completed, sealed and marked **“TENDER FOR CLEANING SERVICES (NAME OF AREA)”** and delivered to the address (3) below.

Tenders shall be valid for a period of **120 days** after the deadline of Tender submission. All Tenders must be accompanied by a Tender Bond shall be submitted for each Lot in the sum of **Ten Thousand Ghana Cedis (GHC 10,000.00)** and in the appropriate form and format included in the Tendering Document.

Late Tenders will be rejected. Electronic Tendering is not permitted.

Tenders will be opened in the presence of the Tenderers' representatives, who choose to attend, at the Conference Room of the Procurement Warehouse, Head Office, Tema, immediately after close of Tenders at **10:00 hrs. GMT on Friday, November 29, 2019** at the address (3) below;

1) Address for Inspection of Tender Document :

The Director
Engineering Planning & Design Department
Ghana Grid Company Ltd. (GRIDCo)
P. O. Box CS 7979
Tema
Ghana
Tel: +233 303 318700
benjamin.ntsini@gridcogh.com and copied to
engineeringprocurement@gridcogh.com

Location: Room No. 113, Offices of the Director, Engineering Planning & Design Department, GRID House, (located 5km off the Tema Aflao Highway)

2) Address for Purchase of Tender Document :

The Director,
Finance Department, GRIDCo
P. O. Box CS 7979
Tema,
Ghana
Telephone Nos.: +233 303 308 892, +233 303 304 818

Fax: +233 303 318 727

Email: gridcoprocedure@gridcogh.com

3) Address for Delivery of Tendering Document

The Chief Executive
Ghana Grid Company Limited (GRIDCo) Offices
P. O. Box CS7979
Head Office
Tema
Ghana

The Venue for Bid Submission in the case of submission of the Tender on the due date by hand and Bid Opening is:

Floor/ Room Number: Conference Room of GRIDCo Warehouse, Tema, located about 5 km off the Tema-Aflao Highway near Tema Steel Works